



Practising Open Education Project – Reporting Template

Department and institution:

Project Leader:

Date:

Project Action	Start date	Completion Date	Identified Staff Role / Responsibility	Progress of action	Sustainability strategy	Outputs / OERs identified - URL	Additional comments

1. How / has the focus group and focus group report informed your activities?

2. Have you made use of the other project support– eg. the newsletters, JISCmail list or the reports and templates produced by the pilot project, did you use any of the external support agencies? Do you intend to? Please give details

3. What has been the greatest success of the project?

4. What has been the greatest challenge in taking part in the project?

5. What have been the main lessons learnt from taking part in the project?

6. How do you intend to evaluate the outcomes of the project?

7. How do you intend to share your outputs from the project?

8. How / will the project impact on long-term development of open educational practice at your institution?

9. Are there any other comments you would like to make?
